



**HARBOR AREA SERVICE COMMITTEE  
JOB DESCRIPTIONS**

**CHAIR #2 - BOARD MEMBER**

*(Administrative and Advisory)*

1. Procedures and By-Laws advisor.
  - 1.A. Assists and advises the Chairman and the Board as to proper procedure.
  - 1.B. Director of the *Harbor Light* Bulletin. Purpose: approve content, liaison between editorial staff and the Board. Composition: editor.
  - 1.C. Advisor to Action and Responsibility.